



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

SIDNEY-SHELBY CO. YMCA JOB DESCRIPTION

Job Title: **Cleaner at Fair Haven**

Status: P/T Hourly, Non-Exempt

Reports to: Child Development Director

Department: Child Development Center

Revision Date: 1/20/2025

POSITION SUMMARY:

To assist the YMCA with its customer service program by performing light maintenance and cleaning tasks on an as-needed basis. The position is designed to provide maintenance assistance in the area of cleanliness of the Fair Haven satellite center of our Child Development Center and other tasks as required. This position will work around 9 hours per week – Tuesdays and Thursdays from 6pm to 9pm and their choice of time on Saturday or Sunday for 3 hours.

ESSENTIAL FUNCTIONS:

1. Cleaning of areas as assigned at our Fair Haven satellite center of our Child Development Center.
2. Removal of trash to dumpster.
3. Sweep and mop floors.
4. Sanitize and wipe down all surfaces.
5. Fill soap dispenser and toilet paper and paper towel dispenser as needed.
6. Complete annual youth abuse prevention training and other related trainings.
7. Performs other duties as assigned.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Ys values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The Y: We're for youth development, healthy living, and social responsibility.

- Ability to lift and carry up to 50 pounds.
- Ability to transport to/from various sites.

QUALIFICATIONS:

This person must be reliable, have a commitment to excellence, demonstrate initiative, be able to lift tables and other heavy items as required, be thorough and willing to take direction, be a conscientious worker, and able to work without direct supervision.

SIGNATURE:

I have reviewed and understand this job description.

Today's date: _____